

**AZMAL HIZAM BIN ABD RAHIM**

Address

**PERMANENT ADDRESS:**

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| **PERMANENT ADDRESS** | |
| **Address** | NO 45, JALAN LANDAK 20/13  SECTION 20, 40300 SHAH ALAM  SELANGOR DARUL EHSAN |
| **Tel (Mobile)** | 019-3811533 |
| **E-mail** | boomer\_no29@yahoo.com |

Personal Particulars

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| **IC No.** | 750129-01-5071 | **Marital Status** | Single |
| **Age** | 39 | **Gender** | Male |
| **Nationality** | Malaysian | **Date of Birth** | 29 JANUARY 1975 |

Career Objectives

* To achive goal in life through my capabilities and able to take any challenges during work

Educational Background

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| **Education level** | **Institution Name/Place** | **Gradution Year** | **Relevent Subject** |
| **Highest Education**  SIJIL PELAJARAN MALAYSIA | SEK.MEN.AMINUDDIN BAKI  JOHOR BAHRU  JOHOR | 1992  PASS | * Bahasa Melayu * Bahasa Inggeris * Perdagangan * Sains * Seni lukis |
| **Education level** | Institution Name/Place | Gradution Year | Relevent Subject |
| **N/A** | N/A | N/A | N/A |

Personal Characteristic

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| **Personal** | |
| **Personal Qualities** | * Wiling to learn * Discipline, hardworking * Responsiblities,active person and motivation * Time management skill * Able to communicate at any level of management |
| **Preferred work style** | * Able to work independently and teamwork * Willing to relocate |

Personal Skills/ strength

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| **Strength** | * Excellent in Microsoft office * Word * Power Point * Excel * Responsible,reliable,independent,dedicated and commited towards achieving every jobs objectives * Communication skill and dealing with people at all level * Fast learner, willing to shoulder challenges and resposibilities * Posses and aggressive natures and driven strongly to sucess * Able to work and deliver under presure |

Language

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| **Language** | **Spoken** | **Written** |
| Malay | Fluent | Fluent |
| English | Fluent | Fluent |

Miscellaneous

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| **Co-Curriculum Activities** | |
| 1. **SMK. Tinggi Klang** | * Football * Track And Field * Rugby (District and State) * High School Band * Hockey (District and State) |
| 1. **SMK Aminuddin Baki** | * + Football (State and National)   + Handball (State)   + Softball (District)   + Tennis Club   + Hockey (District and State) |

Working Experience

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| **COMPANY** | **POSITION** | **JOB DESCRIPTION** |
| **1)TOCCO TOSCANO** | Assistant Supervisor  (15/03/2014 to curent) | * To manage and monitoring staff at   outlet   * Monitoring and controling labour cost and expenses for outlet * Monitoring sales performance for outlet * Monitoring and managing outlet and to ensure outlet daily operations run smoothly * To monitor and maintain optimum stock at outlet * To prepare daily,weekly and monthly report |
| **2)MYMYDIN SDN BHD** | Assistant Area In-Charge (AAIC)  2013 to current | * To manage and monitoring Branch In-Charge and staff at outlet and arae level * Monitoring and controling Labour cost for outlet and area level * Monitoring and maintaining P & L (Profit and Loss ) for outlet and area level * Monitoring and managing outlets according to Area * Monitoring sales by outlet and area * To monitor and maintain optimum stock and minimum stock damage for outlet and area level * To ensure outlet operations run smoothly according to S.O.P/S.O.G and up to the company standards * Manage and Monitoring 3 outlet :-   -Y30 MYMYDIN PEKAN KAPAR(B OUTLET)  -Y39 MYMYDIN SAUJANA UTAMA(B OUTLET)  -Y51 MYMYDIN RANTAU PANJANG(A OUTLET)   * To maintain each outlet Q.S.C(QUALIT, SERVICE & CLEANLINESS)up to the company standards. |
| **3)OLD TOWN WHITE COFFE** | Area Manager  (AM)  2009-2010 | * To manage staff at area level * Monitoring and controling labour cost and food cost at area level * Monitoring and maintaining P & L(Profit and Loss) * To maintain each outlet Q.S.C(Qualit,Service and Cleanliness)up to company standards * Monitoring and managing outlets according to Area * Monitoring sales by outlet and area * To monitor and maintain optimum stock and minimum wastage for outlet and area level * To ensure outlet operations run smoothly according to S.O.P/S.O.G and up to the company standards * Manage and Monitoring 3 outlet :-   -OTK 3RD MILE SQUERE,JALAN KLANG LAMA  -OTK JUSCO BUKIT TINGGI,KLANG  -OTK METRO POINT, KAJANG  -OTK JALAN TUN SAMBANTHAN, BRICKFIELD |
| **4)LAKSA SHACK** | Area Manager  (AM)  2007-2008 | * Monitoring and managing outlet according to area * Monitoring sales by area * Monitoring area labour and food cost * Monitoring and maintaining area P& L (Profit and Loss) * To ensure area operations run smoothly according to the company standard and requirement |

Expected Salary

RM 4,000.00(negotiable)

Reference

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| NAME | POSITION | CONTACT NO. |
| En. Muhammad Rithavudeen | H.O.D HR DEPARTMENT  (MYMYDIN SDN BHD) | 03-80736000 (Office)  019-3162271 (H/Phone) |
| En. Syafiq Siva Kumar | TRAINING MANAGER  (MYMYDIN SDN BHD) | 03-80736000 (Office)  017-3104547 (H/Phone) |